



Contribution File Layout

The following tables list the order of fields, code values per field, description of each field/value and applicable structural rules for the Defined Benefit, Cash Balance and Account Receivable Contribution files. Account Receivable transactions can be co-mingled with Defined Benefit contribution transactions or submitted separately. If co-mingled, Account Receivable transaction types (PRAR and POAR) must adhere to the Account Receivable Contribution File Layout outlined below.

Contribution files must be submitted with a comma separated value (CSV) file extension. Within the file, each field must be separated by a tilde (~) character.

The Contribution File does not include header, control or total records (formally known as Page Total (P), District Total (D), or County Total (C) record on the F496 File, and Header (00), Report Unit Total (02), or Report Source Total (03) record on the VDF File). The system will automatically create summary and header records based on the contribution information submitted.

Defined Benefit Contribution File Layout

Defined Benefit Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
1	Transaction Type ¹	RGLR ADJS RPRA PRAR POAR	<p>RGLR = Regular transaction type used for current month or arrears.</p> <p>ADJS = Adjustment transaction type used to correct previously reported and erroneous payroll transactions. Cannot be used to report arrears.</p> <p>RPRA = Bargained Retroactive Pay Rate transaction type used to adjust pay rates due to a bargained pay rate increase or decrease.</p> <p>PRAR = Pre-Tax Account Receivable transaction type.</p> <p>POAR = Post-Tax Account Receivable transaction type.</p>	Must be present and one of the listed code values.



Contribution File Layout

Defined Benefit Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
2	Organization Code	Numeric	Five digit unique organization code (e.g., 37050 = San Diego Unified School District).	<p>Must be present and a valid organization code.</p> <p>Must be an organization that belongs to the reporting source for the contribution file.</p>
3	Benefit Program Member Code ^{4,5}	DB1 DB2	<p>DB1 = Defined Benefit Member.</p> <p>DB2 = Defined Benefit Non-Member.</p>	Must be present and one of the listed code values.
4	Client ID	Numeric	CalSTRS unique person identification number.	<p>Must be present and a valid Client ID.</p> <p>Cannot be greater than 10 numeric characters.</p>
5	Last Name	Non-numeric	Employee last name.	<p>Must be present and at least 1 character but not more than 50 characters.</p> <p>Cannot contain numeric or special characters except hyphens (-) and/or apostrophes (').</p>
6	Pay Period Begin Date ⁷	CCYYMMDD (i.e., 20180801)	Pay period begin date.	<p>Must be present and a valid date.</p> <p>Must be on or after 19000101 and on or before 25001231.</p>

Contribution File Layout

Defined Benefit Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
7	Pay Period End Date ⁷	CCYYMMDD (i.e., 20180831)	Pay Period <u>period</u> end date.	Must be present and a valid date. Must be on or after 19000101 and on or before 25001231.
8	Service Position Type ^{8,10}	01 02 03 04 05 SPCC ORSSP RETA TEAC COUN LIBR PRRE CRMD METR HESE CWSR SVAD PARC OUTG ELOF MGMT NMGS	01 = CCD/CCCC Lab Instructor. 02 = CCD/CCCC Lecturer / General Instructor. 03 = CCD/CCCC Adult Education Instructor. 04 = CCD/CCCC Librarian. 05 = CCD/CCCC Counselor. SPCC = Superintendent/President/Chancellor. ORSSP = Other Retirement System Service Position . RETA = Retired Activities. TEAC = Teaching. COUN = Counseling. LIBR = Librarian. PRRE = Program Research/Evaluation. CRMD = Curriculum/Materials Development. METR = Mentoring/Training. HESE = Health Services. CWSR = Child Welfare Services. SVAD = Supervision/Administration. PARC = PAR Consultant. OUTG = Outgrowth. ELOF = Elected Officer. MGMT = Management Staff. NMGS = Non-Management Staff.	Must be present and one of the listed code values.



Contribution File Layout

Defined Benefit Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
9	Assignment Code ^{3,9}	36 37 54 55 57 58 61 71 <u>81</u>	36 = Reduced Workload Program. 37 = Elected Officer. 54 = Substitute. 55 = Part-Time Employee (non-contract). 57 = Contract. 58 = Temporary/Adjunct. 61 = Working After Retirement. 71 = Limited-Term Special Pay. <u>81 = Supplemental Pay.</u>	Must be present and one of the listed code values. <u>Assignment Code 71 is only for limited-term special pay earned between July 1, 2002, and June 30, 2027.</u>
10	Time Base	FLTM CCDN CCDT PTME PTLS PTHR PTDL SUBS RWPM Null	FLTM = Full Time. CCDN = CCD (Non-Temporary/Non-Adjunct). CCDT = CCD (Temporary/Adjunct). PTME = Part Time (50% or More). PTLS = Part Time (Less than 50%). PTHR = Part Time (Hourly). PTDL = Part Time (Daily). SUBS = Substitute. RWPM = Reduced Workload Program (RWP).	Conditionally must be present and one of the listed code values. <u>Null must be used when reporting Supplemental Pay.</u>
11	Full-Time Base Hours for Position ¹¹ <u>10</u>	Numeric or Null	The number of hours required in a school term for full-time.	Conditionally must be present. Decimals are required if reporting fractional values and only up to 2 decimal places are allowed (i.e., 123.40 or 123.4).

Contribution File Layout

Defined Benefit Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
12	Work Hours Per Day ¹²⁻¹¹	Numeric or Null	The number of hours required per day in a complete work day for full-time.	<p>Conditionally must be present.</p> <p>Decimals are required if reporting fractional values and only up to 2 decimal places are allowed (i.e., 8.50 or 8.5).</p> <p>Must be greater than or equal to 5.50 and less than or equal to 8.50.</p> <p>Must be in increments of 0.25.</p>

Contribution File Layout

Defined Benefit Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
13	Expected Pay Periods ¹³ ¹²	13JJ 12JJ 1100 11JM 11AJ 1000 10JA 10JM 10AM 10AJ 10SJ 0900 09AA 09SM 09OJ 0800 08AM 08AA 08SA 08SM 08SJ 08OM 0000 Null	13JJ = 13 payments - Quadra weekly payments. 12JJ = 12 payments - July to June. 1100 = 11 payments - Unspecified Breaks. 11JM = 11 payments - July to May. 11AJ = 11 payments - August to June. 1000 = 10 payments - Unspecified Breaks. 10JA = 10 payments - July to April. 10JM = 10 payments - July to May (December break). 10AM = 10 payments - August to May. 10AJ = 10 payments - August to June (January break). 10SJ = 10 payments - September to June. 0900 = 9 payments - Unspecified Breaks. 09AA = 9 payments - August to April. 09SM = 9 payments - September to May. 09OJ = 9 payments - October to June. 0800 = 8 payments - Unspecified Breaks. 08AM = 8 payments - August to March. 08AA = 8 payments - August to April (December break). 08SA = 8 payments - September to April. 08SM = 8 payments - September to May (January break). 08SJ = 8 payments - September to June (Jan/Feb break). 08OM = 8 payments - October to May. 0000 = 0 payments - Intermittent (used for service performed outside the school term such as summer school or intersession or for service that cannot be performed for a full school term or for Supplemental Pay).	Conditionally must be present and one of the listed code values. Null only allowed for Retired Activities.



Contribution File Layout

Defined Benefit Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
14	Annualized Pay Rate	Numeric	Rate of pay – must reflect annualized rate.	Decimals are required if reporting fractional values and only up to 2 decimal places are allowed (i.e., 123.40 or 123.4). Cannot be greater than 999,999,999.99.
15	Earnings	Numeric	Earnings for the pay period reported.	Decimals are required if reporting fractional values and only up to 2 decimal places are allowed (i.e., 123.40 or 123.4). Negative values must have a negative sign in the first character of the field (i.e., -123.45). Cannot be greater than 999,999,999.99.

Contribution File Layout

Defined Benefit Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
16	Earnings Type ^{1, 2, 3, 9}	SLRY CLDE HTRT LNGY DTSE EXST PMBK AVFG EDUC EXPE EDEX CLSS SUPP Null	SLRY = Salary. CLDE = <u>Special Pay Certificate/License/Degree.</u> HTRT = <u>Special Pay Hiring/Transfer/Retirement.</u> LNGY = <u>Special Pay Longevity.</u> DTSE = <u>Special Pay Difficult to Staff.</u> EXST = <u>Special Pay Excess Students.</u> PMBK = <u>Special Pay Performance Benchmark.</u> AVFG = <u>Special Pay Available Funding.</u> EDUC = <u>Special Pay Education.</u> EXPE = <u>Special Pay Experience.</u> EDEX = <u>Special Pay Education and Experience combo.</u> CLSS = <u>Special Pay Classification.</u> SUPP = <u>Supplemental Pay.</u>	Conditionally must be present and one of the listed code values.
17	Member Contributions	Numeric	Pre Tax or Post Tax member contributions.	Decimals are required if reporting fractional values and only up to 2 decimal places are allowed (i.e., 123.40 or 123.4). Negative values must have a negative sign in the first character of the field (i.e., -123.45). Cannot be greater than 999,999,999.99.



Contribution File Layout

Defined Benefit Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
18	Employer Contributions	Numeric	Employer Contributions.	Decimals are required if reporting fractional values and only up to 2 decimal places are allowed (i.e., 123.40 or 123.4). Negative values must have a negative sign in the first character of the field (i.e., -123.45). Cannot be greater than 999,999,999.99.



Contribution File Layout

~~Cash Balance Contribution File Layout~~

Cash Balance Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
1	Transaction Type	RGLR ADJS RPRA	<p>RGLR = Regular transaction type used for current month or arrears.</p> <p>ADJS = Adjustment transaction type used to correct previously reported and erroneous payroll transactions. Cannot be used to report arrears.</p> <p>RPRA = Bargained Retroactive Pay Rate transaction type used to adjust pay rates due to a bargained pay rate increase or decrease.</p>	Must be present and one of the listed code values.
2	Organization Code ⁶	Numeric	Five digit unique organization code (e.g., 41050 = San Mateo Community College District).	<p>Must be present and a valid organization code.</p> <p>Must be an organization that belongs to the reporting source for the contribution file.</p>
3	Benefit Program Member Code ⁶	CB1 CB2	<p>CB1 = Cash Balance Member.</p> <p>CB2 = Cash Balance Non-Member.</p>	Must be present and one of the listed code values.
4	Client ID	Numeric	CalSTRS unique person identification number.	<p>Must be present and a valid Client ID.</p> <p>Cannot be greater than 10 numeric characters.</p>



Contribution File Layout

Cash Balance Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
5	Last Name	Non-numeric	Employee last name.	<p>Must be present and at least 1 character but not more than 50 characters.</p> <p>Cannot contain numeric or special characters except hyphens (-) and/or apostrophes (').</p>
6	Pay Period Begin Date ⁷	CCYYMMDD (i.e., 20180801)	Pay period begin date.	<p>Must be present and a valid date.</p> <p>Must be on or after 19000101 and on or before 25001231.</p>
7	Pay Period End Date ⁷	CCYYMMDD (i.e., 20180831)	Pay Period <u>period</u> end date.	<p>Must be present and a valid date.</p> <p>Must be on or after 19000101 and on or before 25001231.</p>

Contribution File Layout

Cash Balance Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
8	<u>Service Position Type</u> ¹⁴	SPCC TRST TEAC COUN LIBR PRRE CRMD METR HESE CWSR SVAD PARC OUTG <u>MGMT</u> <u>NMGS</u>	SPCC = Superintendent/President/Chancellor. TRST = Trustee Service. TEAC = Teaching. COUN = Counseling. LIBR = Librarian. PRRE = Program Research/Evaluation. CRMD = Curriculum/Materials Development. METR = Mentoring/Training. HESE = Health Services. CWSR = Child Welfare Services. SVAD = Supervision/Administration. PARC = PAR Consultant. OUTG = Outgrowth. <u>MGMT</u> = Management Staff. <u>NMGS</u> = Non-Management Staff.	Must be present and one of the listed code values.
9	Assignment Code	Null	NA	Must be null for Cash Balance benefit program.
10	Time Base	CCDT PTLN PTHR PTDL SUBS Null	CCDT = CCD (Temporary/Adjunct). PTLN = Part Time (Less than 50%). PTHR = Part Time (Hourly). PTDL = Part Time (Daily). SUBS = Substitute.	Conditionally must be present and one of the listed code values or null. <u>Null must be used when reporting Supplemental Pay.</u>



Contribution File Layout

Cash Balance Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
11	Full-Time Base Hours for Position	Null	NA	Must be null for Cash Balance benefit program.
12	Work Hours Per Day	Null	NA	Must be null for Cash Balance benefit program.
13	Expected Pay Periods	Null	NA	Must be null for Cash Balance benefit program.
14	Annualized Pay Rate	Numeric, decimals and negative sign allowed.	Rate of pay – must reflect annualized rate.	Decimals are required if reporting fractional values and only up to 2 decimal places are allowed (i.e., 123.40 or 123.4). Cannot be greater than 999,999,999.99.



Contribution File Layout

Cash Balance Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
15	Earnings	Numeric	Earnings for the pay period reported.	<p>Decimals are required if reporting fractional values and only up to 2 decimal places are allowed (i.e., 123.40 or 123.4).</p> <p>Negative values must have a negative sign in the first character of the field (i.e., -123.45).</p> <p>Cannot be greater than 999,999,999.99.</p>
16	Earnings Type ²	SLRY CLDE HTRT LNGY DTSF EXST PMBK AVFG EDUC EXPE EDEX CLSS SUPP Null	SLRY = Salary. CLDE = <u>Special Pay Certificate/License/Degree.</u> HTRT = <u>Special Pay Hiring/Transfer/Retirement.</u> LNGY = <u>Special Pay Longevity.</u> DTSF = <u>Special Pay Difficult to Staff.</u> EXST = <u>Special Pay Excess Students.</u> PMBK = <u>Special Pay Performance Benchmark.</u> AVFG = <u>Special Pay Available Funding.</u> EDUC = <u>Special Pay Education.</u> EXPE = <u>Special Pay Experience.</u> EDEX = <u>Special Pay Education and Experience combo.</u> CLSS = <u>Special Pay Classification.</u> SUPP = <u>Supplemental Pay.</u>	Conditionally must be present and one of the listed code values.



Contribution File Layout

Cash Balance Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
17	Member Contributions	Numeric	Pre Tax or Post Tax member contributions.	<p>Decimals are required if reporting fractional values and only up to 2 decimal places are allowed (i.e., 123.40 or 123.4).</p> <p>Negative values must have a negative sign in the first character of the field (i.e., -123.45).</p> <p>Cannot be greater than 999,999,999.99.</p>
18	Employer Contributions	Numeric	Employer Contributions.	<p>Decimals are required if reporting fractional values and only up to 2 decimal places are allowed (i.e., 123.40 or 123.4).</p> <p>Negative values must have a negative sign in the first character of the field (i.e., -123.45).</p> <p>Cannot be greater than 999,999,999.99.</p>



Contribution File Layout

~~Accounts Receivable Contribution File Layout~~

<u>Accounts Receivable Contribution File Layout</u>				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
1	Transaction Type	PRAR POAR	PRAR = Pre-Tax Account Receivable transaction type. POAR = Post-Tax Account Receivable transaction type.	Must be present and one of the listed code values.
2	Organization Code	Numeric.	Five digit unique organization code (e.g., 10240 = Fresno Unified School District).	Must be present and a valid organization code. Must be an organization that belongs to the reporting source for the contribution file.
3	Benefit Program Member Code	Null	NA	Must be null for transaction types Pre-Tax and Post-Tax Account Receivable.
4	Client ID	Numeric	CalSTRS unique person identification number.	Must be present and a valid Client ID. Cannot be greater than 10 numeric characters.
5	Last Name	Non-numeric	Employee last name.	Must be present and at least 1 character but not more than 50 characters. Cannot contain numeric or special characters except hyphens (-) and/or apostrophes (').



Contribution File Layout

Accounts Receivable Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
6	Pay Period Begin Date ⁷	CCYYMMDD (i.e., 20180801)	Pay period begin date.	Must be present and a valid date. Must be on or after 19000101 and on or before 25001231.
7	Pay Period End Date ⁷	CCYYMMDD (i.e., 20180831)	Pay Period <u>period</u> end date.	Must be present and a valid date. Must be on or after 19000101 and on or before 25001231.
8	Service Type	Null	NA	Must be null for transaction types Pre-Tax and Post-Tax Account Receivable.
9	Assignment Code	Null	NA	Must be null for transaction types Pre-Tax and Post-Tax Account Receivable.
10	Time Base	Null	NA	Must be null for transaction types Pre-Tax and Post-Tax Account Receivable.
11	Full-Time Base Hours for Position	Null	NA	Must be null for transaction types Pre-Tax and Post-Tax Account Receivable.
12	Work Hours Per Day	Null	NA	Must be null for transaction types Pre-Tax and Post-Tax Account Receivable.

Contribution File Layout

Accounts Receivable Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
13	Expected Pay Periods ^{13 12}	13JJ 12JJ 1100 11JM 11AJ 1000 10JA 10JM 10AM 10AJ 10SJ 0900 09AA 09SM 09OJ 0800 08AM 08AA 08SA 08SM 08SJ 08OM 0000	13JJ = 13 payments - Quadra weekly payments. 12JJ = 12 payments - July to June. 1100 = 11 payments - Unspecified Breaks. 11JM = 11 payments - July to May. 11AJ = 11 payments - August to June. 1000 = 10 payments - Unspecified Breaks. 10JA = 10 payments - July to April. 10JM = 10 payments - July to May (December break). 10AM = 10 payments - August to May. 10AJ = 10 payments - August to June (January break). 10SJ = 10 payments - September to June. 0900 = 9 payments - Unspecified Breaks. 09AA = 9 payments - August to April. 09SM = 9 payments - September to May. 09OJ = 9 payments - October to June. 0800 = 8 payments - Unspecified Breaks. 08AM = 8 payments - August to March. 08AA = 8 payments - August to April (December break). 08SA = 8 payments - September to April. 08SM = 8 payments - September to May (January break). 08SJ = 8 payments - September to June (Jan/Feb break). 08OM = 8 payments - October to May. 0000 = 0 payments - Intermittent (used for service performed outside the school term such as summer school or intersession or for service that cannot be performed for a full school term <u>or for Supplemental Pay</u>).	Must be present and one of the listed code values.
14	Annualized Pay Rate	Null	NA	Must be null for transaction types Pre-Tax and Post-Tax Account Receivable.



Contribution File Layout

Accounts Receivable Contribution File Layout				
Field Position	Field Name	Code Values/Format	Field Description	Structural Field Rules
15	Earnings	Null	NA	Must be null for transaction types Pre-Tax and Post-Tax Account Receivable.
16	Earnings Type	Null	NA	Must be null for transaction types Pre-Tax and Post-Tax Account Receivable.
17	Member Contributions	Numeric	Receivable amount.	Decimals are required if reporting fractional values and only up to 2 decimal places are allowed (i.e., 123.40 or 123.4). Negative values not allowed. Cannot be greater than 999,999,999.99.
18	Employer Contributions	Null	NA	Must be null for transaction types Pre-Tax and Post-Tax Account Receivable.

Contribution File Layout

Contribution File End Notes:

1. Special compensation has been removed as a ~~transaction type~~ Transaction Type, and special pay is now indicated by using one of the applicable ~~earnings types~~ Earnings Type (field position 16).
2. Special compensation and special pay are synonymous. Special pay must be reported with the applicable ~~non-salary earnings type~~ Earnings Type (field position 16).
3. Special pay reported with Assignment Code 71 is ~~limited term~~ only for limited-term pay earned between July 1, 2002, and June 30, 2027. Special pay reported with any other Assignment Code is ongoing.
4. DB1 and DB2 Benefit Program Member Codes are synonymous with F496 File member codes 1 and 2.
5. Corresponding DB2 Benefit Program Member Code detail records are not required when reporting Cash Balance participants.
6. The CB2 Benefit Program Member Code is required if all of the following conditions are met:
 - a. Employer offers the Cash Balance Benefit Program.
 - b. Employee is performing creditable service ~~activities~~.
 - c. Employee elects an alternate retirement plan (e.g., Social Security).
7. Pay period begin date and pay period end date are synonymous with F496 File service period begin date and service period end date. The field has been re-labeled to be consistent with the Education Code.
8. ~~Service type~~ Position Type values 01 through 05 are synonymous with F496 File classification codes 01 through 05 and used for Community College Comparison Calculation (CCCC) eligible employees (formerly known as AB1586).
9. Assignment Code 72 (Special Compensation for 2% at 62 members) is no longer valid and is indicated with one of the applicable ~~earnings types~~ Earnings Types instead (field position 16).
10. ~~The following Education Code sections further define service type values for the Defined Benefit Contribution File Layout:~~
 - ~~○ 01 – CCD/CCCC Lab Instructor. [Education Code section 22138.5(c)(5)]~~
 - ~~○ 02 – CCD/CCCC Lecturer / General Instructor. [Education Code section 22138.5(c)(5)]~~
 - ~~○ 03 – CCD/CCCC Adult Education Instructor. [Education Code section 22138.5(c)(6)]~~
 - ~~○ 04 – CCD/CCCC Librarian. [Education Code section 22138.5(c)(4)]~~

Contribution File Layout

- ~~05 = CCD/CCCC Counselor. [Education Code section 22138.5(c)(4)]~~
- ~~SPCC = Superintendent/President/Chancellor. [Education Code section 22119.5(e)(1)]~~
- ~~ORSS = Other Retirement System Service. [Education Code sections 22508, 22508.5 and 22508.6]~~
- ~~RETA = Retired Activities. [Education Code section 22164.5]~~
- ~~TEAC = Teaching. [Education Code section 22119.5(b)(1)]~~
- ~~COUN = Counseling. [Education Code section 22119.5(b)(2)]~~
- ~~LIBR = Librarian. [Education Code section 22119.5(b)(7)]~~
- ~~PRRE = Program Research/Evaluation. [Education Code section 22119.5(b)(3)]~~
- ~~CRMD = Curriculum/Materials Development. [Education Code section 22119.5(b)(4)]~~
- ~~METR = Mentoring/Training. [Education Code section 22119.5(b)(5)]~~
- ~~HESE = Health Services. [Education Code section 22119.5(b)(6)]~~
- ~~CWSR = Child Welfare Services. [Education Code section 22119.5(b)(8)]~~
- ~~SVAD = Supervision/Administration. [Education Code section 22119.5(b)(9)]~~
- ~~PARC = PAR Consultant. [Education Code section 22119.5(e)(2)]~~
- ~~OUTG = Outgrowth. [Education Code section 22119.5(d)]~~
- ~~ELOF = Elected Officer. [Education Code section 22711]~~

~~1110. Full-time base hours for position~~ Full-Time Base Hours for Position is required for non-members ~~performing creditable service activities employed in a position subject to membership~~ and Community College Comparison Calculation (CCCC) eligible employees (formerly known as AB1586).

~~1211. Work hours per day~~ Hours Per Day is required only for non-members ~~performing creditable service activities employed in a position subject to membership~~.

~~1312. Except for “Intermittent” service, the expected pay periods shall be determined based on the expected payments for a full school term in a particular position. Accordingly, unless otherwise performed as “Intermittent” service, the expected pay periods reported with “Substitute” service shall be determined based on the expected payments that would be received if the substitute service was performed for the full school term.~~

Contribution File Layout

14. The following Education Code sections further define service type values for the Cash Balance Contribution File Layout:

- ~~SPCC – Superintendent/President/Chancellor. [Education Code section 26113(c)(1)]~~
- ~~TRST – Trustee Service. [Education Code section 26113(b)(10)]~~
- ~~TEAC – Teaching. [Education Code section 26113(b)(1)]~~
- ~~COUN – Counseling. [Education Code section 26113(b)(2)]~~
- ~~LIBR – Librarian. [Education Code section 26113(b)(7)]~~
- ~~PRRE – Program Research/Evaluation. [Education Code section 26113(b)(3)]~~
- ~~CRMD – Curriculum/Materials Development. [Education Code section 26113(b)(4)]~~
- ~~METR – Mentoring/Training. [Education Code section 26113(b)(5)]~~
- ~~HESE – Health Services. [Education Code section 26113(b)(6)]~~
- ~~CWSR – Child Welfare Services. [Education Code section 26113(b)(8)]~~
- ~~SVAD – Supervision/Administration. [Education Code section 26113(b)(9)]~~
- ~~PARC – PAR Consultant. [Education Code section 26113(c)(2)]~~
- ~~OUTG – Outgrowth. [Education Code section 26113(d)]~~