



# Regular Meeting

## Item Number 2 – Open Session

**Subject:** 2023-24 Board Meeting Calendar

**Presenter(s):** Cassandra Lichnock

**Item Type:** Action

**Date & Time:** January 25, 2023 – 0 minutes

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**Attachment(s):** Proposed 2023-24 Board Meeting Calendar

**PowerPoint(s):** None

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### **PURPOSE**

To adopt the board meeting calendar for the upcoming 2023-2024 fiscal year.

### **DISCUSSION/SUMMARY**

Each year at the board's annual planning and evaluation meeting, the board assesses the committee structure and meeting format as part of its self-evaluation. Given the volume of materials, it is always a balancing act to set a schedule that allows adequate time for high quality materials to be produced, as well as adequate meeting time to discuss them.

For the coming year, it is expected that board officer (chair and vice-chair) elections will be held at the May board meeting and committee assignments to take place at the July meeting. The calendar will include meeting time for the following committees:

- Appeals
- Audits and Risk Management
- Benefits and Services
- Board Governance
- Investments

In discussions with the board leadership, the following schedule was developed which reflects:

- As best as possible, avoiding conflicting dates with various religious holidays, competing board meetings, educational events, etc.
- A continuation of having six meeting dates (with two days or two and a half days each) that is consistent with current board and committee calendar

- Two-day offsite meeting in July, coupled with one-half day of regular board meeting to accommodate the regular business agenda, which is historically light.
- One-half day added to the September regular meeting to accommodate CEO and CIO evaluations. This half-day can be held offsite locally should the board prefer.
- The five primary meetings are planned to be held in the headquarters boardroom in West Sacramento.
- Client Advisory Committee will be held virtually a day or two prior to each regular board meeting.